

Capital Improvements Program Committee

Town Hall Meeting Room, Moultonborough, NH

July 23, 2015 Meeting Time 10:00 AM

Members:

Jordan Prouty, Chairman; Alan Ballard, Member; Fred Malatesta, Alternate; Enid Burrows, Member; Scott Kinmond, Director of Public Works.

Excused: Josh Bartlett, Selectman; Joanne Farnham, Planning Board Representative; Bruce Woodruff, Planner; Heidi Davis, Finance Director.

Jordan Prouty opened the meeting. Fred Malatesta was seated in place of Joanne Farnham. There was one correction in the spelling of Alan Ballard's name. Alan Ballard moved; Fred Malatesta seconded that the minutes be approved as corrected. Motion carried.

Jordan Prouty went on record that he was disappointed in being notified at 3:37 p.m. on Wednesday afternoon before our Thursday meeting that four people were going to be absent from this meeting. He thought that we should be finalizing ratings and finishing up our business at this meeting. It was noted that this meeting was not originally on our schedule but was added, because we thought we needed to meet with Scott Kinmond, who is on vacation next week.

Scott Kinmond provided the Committee with a letter from KV Partners regarding suggested courses of action for the slab in the Public Safety Building. In view of these findings, Scott did not feel that replacement of the slab was warranted at this time and affirmed that the vote taken on July 16 to declare the slab project as a Class 4 item, needing additional study was the appropriate action. No further action was taken. Scott also indicated that he would like to see the Town establish a trust fund for the purpose of doing large capital projects/repairs on an emergency basis.

Scott then addressed the driveway at the Public Safety Building. He suggested that we consider doing that project over two years, starting with 2016. That plan would add approximately \$175,000 in requests for 2016. He would plan to have one bid to be completed over the two-year time period. Scott will complete the forms for the resurfacing of the driveway at the Public Safety Building and we will plan to do the rating for that project at the next meeting.

The next meeting will be on Thursday, July 30, at the Town Hall Meeting Room.

Alan Ballard moved and Fred Malatesta seconded to adjourn at 10:37 a.m.

Respectfully Submitted

Enid Burrows